07FA - RESERVATIONS AND SLOTS GUIDE

AIRPORT TERMINAL HOURS:

November-April: 8AM-6PM. May-October: 8AM-5PM

GENERAL CONDITIONS:

Prior Permission is required of all aircraft. Reservations and/or slots are part of the Prior Permission process. A confirmed reservation and/or slot does not trump the need to meet the other Prior Permission Requirements listed in the Operations Guide.

- Arrival & Departure – (2 noise events / 2 slots / 2 reservations)
- Arrival Only – (1 noise event / 1 slot / 1 reservation)
- Departure Only – (1 noise event / 1 slot / 1 reservation)
- Departure & Arrival – (2 noise events / 2 slots / 2 reservations)

RESERVATIONS:

Propeller Driven Aircraft (Prop, Helo)

Limitations:

All reservations must be made under the name of the Member.

- Confirmed reservations are permitted for use only between 0700L and 2200L.
- The same aircraft (tail number) cannot exceed four reservations per day.

SLOTS:

Jet Aircraft (jet and light jet)

Limitations:

All slots must be made under the name of the Member.

- Confirmed slot(s) (Not STBY) are permitted for use only between 0800L and 2000L.
- The same aircraft (tail number) cannot exceed four slots per day.
- Slots can be requested for a maximum of two consecutive days.
- No Member can request more than 12 slots in any 30-day period.
- No Member can request more than 36 slots within any 365-day period.
- Members are limited to two slots per day (pending availability). Requests for more than two slots are placed on STBY, and availability is reviewed 48 hours prior.
- Cancellations must be made by 0800L the day-prior to avoid a cancellation fee (equivalent to landing fee).

Ocean Reef Club Defined Light Jets:

All jets not listed below must use a jet slot.

- Citation CJ Series (CJ1, 2, 3, 4)
- Citation Ultra
- Citation Mustang & M2
- Cirrus Vision Jet
- Honda Jet
- Eclipse 500 & 550
- Citation Bravo
- Citation Encore
- Premier
- Phenom 100 (not 300)
- Citation V

Phone: 305.367.3690 • Email: airport@oceanreef.com • Address: 60 Barracuda Lane, Key Largo, FL 33037

07FA - RESERVATIONS AND SLOTS BREAKDOWN

Slot Booking Availability

- Equity Members – 365 days in advance
- Legacy and Social Members – 30 days in advance
- Guests – 7 days in advance

LOUD PROPELLER SLOTS:

Piaggio (P.180 Avanti Aircraft)

Limitations:

All slots must be made under the name of the Member.

- Confirmed slot(s) (Not STBY) are permitted for use only between 0800L and 2000L.
- Only four noise events are permitted per day.

BOOK AS A MEMBER:

Schedule Master:

The reservation and slot management tool for 07FA. Reservations and slots can be managed through the online reservation platform within the ORC Member portal. For first time set up, please call or email the Airport Team during airport terminal hours. **Members must complete the Member User Form to make or update slots and reservations.**

Airport Team:

Call, text, or email during airport terminal hours to make or update slots and reservations. To ensure slot and reservation accuracy, verify all information is correct through email confirmations sent to the email address on file in Schedule Master.

Flight Operators:

Flight operators registered with the airport may request reservations and slots on behalf of Members as a courtesy. It is each Member's responsibility to manage their own reservations and slots. No flight operator has the ability to book their own reservations and slots into the Ocean Reef Airport.

GUEST BOOKING:

Airport Guest Reservation Form:

The Guest Reservation Form must be completed prior to the planned trip when flying into or out of the airport. This form is only valid for the trip dates listed on the form, not for additional trips. Once all pre-requisites are completed with the Airport Team, the guest(s) must follow the materials in the 07FA - Operations Guide to utilize the airport.

AIRPORT USER FORMS:

Member User Form:

Click here for Member User Form
or scan the QR code.

Guest Reservation Form:

Click here for Member User Form
or scan the QR code.

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